



Hotel Registration

To take advantage of the Cartus group rate use this form to make your hotel reservations via fax or mail. You may also reserve your hotel room online at www.cartusglobalnetwork.com. Please do not reserve your hotel room directly with Sheraton Seattle Hotel.

Mail to: Shelly Roney
Meeting & Event Resources
5301 S. Superstition Mountain Drive, Suite 104-396
Gold Canyon, AZ 85118
Phone: 1.480.288.4380

Fax to: 1.480.983.0683
E-mail: sroney@meetingeventresources.com

Please Note: Hotel Reservations are accepted on a first-come, first-served basis. We recommend booking your hotel room early as rooms tend to sell out quickly in Seattle in October. All hotel reservations should be booked no later than Thursday, September 30, 2010.

Any changes to your hotel reservation should be made by going to the conference website at www.cartusglobalnetwork.com to make the change directly to your reservation record.

If you are attending the Cartus Global Network Conference AND the Worldwide ERC's Global Workforce Symposium, please note that both conferences offer hotel rooms at the Sheraton Seattle Hotel. Please be sure to make your hotel reservations separately for each conference.

Hotel Reservation Information

First Name/Given Name	Last Name/Given Name		
Title			
Company/Organization			
Street Number and Address			
City	State/Province	Zip/Postal Code	Country
Telephone	Mobile Phone	E-mail Address (Required)	

Hotel Information

Sheraton Seattle Hotel

1400 Sixth Avenue, Seattle, WA 98101 USA

Cartus Group rate: \$213 single/double occupancy

Arrival Date: _____

Departure Date: _____

Room Type:

Single (1 bed) Double (2 beds)

ADA Accessible

Other (Please List) _____

Note: Room type & requests based on availability at check-in

Please indicate any persons you are sharing a room with:

Please indicate any special needs you may have:

Hotel Credit Card Guarantee

All reservations must be guaranteed by a major credit card.

All rooms are subject to a 15.4% state and local tax.

VISA MASTERCARD AMERICAN EXPRESS

DINERS CLUB

Card # _____ Exp. M/Y _____

Name as Appears on Card

Cardholder's Street Number and Address

Cardholder's City State / Province Zip / Postal Code Country

Cardholder's Signature

Hotel Room Cancellation Policy: Should there be a need to cancel your hotel reservation, you must submit your request in writing to sroney@meetingeventresources.com no later than one week/7 days prior to your arrival. Any cancellations received after this date – or "no shows" at the hotel will be charged a full one-night room rate plus applicable taxes.